

# SERPELL TENNIS CLUB INCORPORATED

## BY-LAWS (February 2015)

### 1. GENERAL

- a. These By-Laws set out basic guidance for members and shall be used by the Committee of Management (**C.O.M**) of the Serpell Tennis Club (**the Club**) in conjunction with the Rules of Association in administering the affairs of the club.
- b. Notwithstanding that the C.O.M has the right to amend these By-Laws as necessary it shall carry out a review of the By-Laws in June of every year.
- c. The C.O.M will resolve any issue that is not expressly covered by the By-Laws or the Rules of Association.
- d. A copy of the By-Laws will be made available for inspection at the Clubhouse and on the website of the Club.

### 2. CLUB COLOURS

The Club colours are blue and gold.

### 3. MEMBERSHIP

Members of the club may be either full members (adult, junior, student or family) or casual members.

#### 4. AVAILABILITY OF COURTS

a. General

The aim of the Club is for all courts to be fully utilised. Any member of the Club may use the courts, if they are not being used for other allocated activities or by any members who have priority as set out below, between the hours of 7am and 11pm.

b. School Use

Serpell Primary School and St Charles Borromeo Catholic Primary School will have use of the courts during school hours and during the school term for supervised programs and supervised tennis play subject to availability and priority as stipulated by the Manningham Council or determined by the C.O.M. They will not be charged for use of the courts.

c. Competition

(i) The Club encourages members to participate in junior, senior and night tennis inter-club competitions that are run by various associations (**inter-club competition**).

(ii) Inter-Club competition will take precedence over other types of play with the number of courts used being dependant on the number of teams participating.

(iii) Generally, all courts will be used for competition play on Saturday mornings between 8.30 a.m. and 12.30 p.m. and on Sunday mornings between 9.00 a.m. and 12.00 p.m. during junior seasons. For night and senior inter-club competition, where possible, two courts shall be made available for each competing team.

d. Coaching

The C.O.M. shall, by the 30<sup>th</sup> of June each year, determine and record the number of courts to be used by the coach for coaching, cardio tennis and other activities and the times for such use for the following next twelve month period (**coaching roster**). The C.O.M shall determine in what instances the coach has priority of use over other court users. The C.O.M shall liaise with the coach during the year and revise the coaching roster as necessary.

e. Organised Social Play

Courts shall be allocated for organised social play for members at such times as the C.O.M may determine. The fee for Junior social tennis shall be determined the C.O.M.

f. Non-Members

Non- members may use the courts in the following circumstances:

(i) By competing in tournaments by invitation (see clause 7.c below) on payment of the appropriate entry fee, and/or

(ii) By playing as a visitor at the invitation of a member. The member must collect a fee of \$5.00 per player - and pass the fee on to the Treasurer; and/or

(iii) By hiring a court or courts at the group rate of \$20 per hour (non-use of lights) and \$30 per hour (use of lights) subject to availability.

## **5. NIGHT TENNIS / HIRE OF COURTS USING LIGHTS**

a. All of the courts are available for night tennis hire by members from sunset until 11.00 p.m. each night subject to availability and priority as outlined above.

b. Non-Member Hire

Courts will be made available for hire by non-members at night, at times they are not being used by members or for coaching or cardio tennis, at the rates set out at clause 5.c below.

c. The Hire Rates for lights.

The hire rates for courts when lights are being used are set by the C.O.M. and may be changed without notice. The current court hire rates when lights are being used are as follows:

(i) Members \$10.00 per hour per court.

(ii) Non-Members \$30.00 per hour per court.

## 6. ELIGIBILITY FOR COMPETITION PLAY

Only full members who do not have outstanding club subscription fees (**financial full members**) will be eligible to represent the Club in inter-club competition.

## 7. ELIGIBILITY FOR TOURNAMENT AND CLUB CHAMPIONSHIP PLAY

In any club run tournaments other than Club Championships:

- a. all financial full members are eligible to enter tournaments run by the Club and to play in the President's Cup, subject to any minimum age restriction that is set by the C.O.M.
- b. all casual members who do not have outstanding club subscription fees (**financial casual members**) may play in the President's Cup, subject to any minimum age restriction that is set by the C.O.M.
- c. the C.O.M can determine whether financial casual members and non-members are invited to compete.

## 8. KEYS

- a. Any financial member may obtain a standard key (presently known as a 'J' key) from the key secretary on payment of a \$20.00 deposit.
- b. All members of the C.O.M. will be issued with a master key (presently known as a 'G' key) with no deposit payable.
- c. The C.O.M can also determine whether any other financial full member is to be issued with a master key or a Clubhouse key (presently known as an 'H' key). A financial full member issued with a Clubhouse key must pay a \$20 deposit to the key secretary.

## 9. CONDITIONS OF PLAY

- a. In the interest of safety, only people participating in play, including any coaching activities, or umpiring a match in an official capacity, are permitted on the courts during play.
- b. Social doubles play shall have precedence over social singles play. When players are waiting to play, a set will be concluded and the court bagged, and vacated when one pair reaches six games.
- c. When the courts are fully occupied and players are waiting, a court captain shall be appointed from members present. The court captain:

- (i) Will arrange sets, taking into account availability of courts and priority;
- (ii) Will generally control court procedure and conduct; and
- (iii) Is empowered to order any member to leave the court if such action is considered necessary. Any complaints about social play are to be made to the court captain who will, if he or she considers it necessary, refer such complaints to the club secretary. If it is not necessary to appoint a court captain, any complaints about social play shall be made to any member of the C.O.M who is present or if none is present to the Club secretary at a later time.

d. Care of courts shall be in accordance with the attached Appendix A.

## **10. COACHING**

- a. Information about coaching may be obtained from a committee member or the coach.

- b. Coaching arrangements are the responsibility of the C.O.M. The specific terms of the coaching arrangement between the coach and the Club shall be recorded in a written agreement. The arrangements shall be reviewed as required by the agreed written agreement or otherwise as agreed to by both the C.O.M and the coach.

## **11. COURT ETIQUETTE**

- a. The rules applying to court etiquette are listed in the Appendix B.
- b. Subject to the Rules of Association, the C.O.M. assumes the right to censure players and, if deemed necessary, to investigate and adjudicate on the continuing membership of players who in its opinion have not behaved in an acceptable manner. Offences which are not acceptable include but are not limited to racquet throwing, swearing and undue shouting during play and deliberately distracting other players.

## **12. SUPPLY OF BALLS**

- a. Tennis balls will be supplied by the Club for inter-club competition and organised social play, otherwise the supply of balls will be the responsibility of players using the courts. The fees payable by players for the use of club supplied balls are addressed at clauses 12.b, c. and d. below.
- b. There shall be no fee payable for the supply of balls for junior inter-club competition or social play.
- c. Night tennis competition players are not required to pay ball fees.
- d. A team playing weekend senior inter-club competition at home shall pay \$10 ball money per can of balls.

## **13. TENNIS ATTIRE**

- a. Correct tennis attire is to be worn at all times by all members and visitors. It is the responsibility of members to ensure that their visitors are also correctly attired.
- b. For the protection of the courts ripple sole or healed shoes are not permitted on the courts.

## **APPENDIX A: CARE OF COURTS**

The proper care and maintenance of courts is the responsibility of all members. The following minimum requirements apply for the care of courts by members and hirers:

- a. Courts will be bagged before play commences if necessary and always at the completion of each set.
- b. Bagging of courts includes the areas behind the baseline and up to the fence line.
- c. All equipment should be neatly replaced in appointed places after use (i.e. bags, brooms etc.).
- d. For the protection of the surface of the courts, no ripple sole shoes are to be worn at any time on the courts
- e. Gates to the courts are to be securely locked when leaving the courts.
- f. Any member who unlocks the doors to the clubhouse must make sure that the doors are locked and the lights switched off when he or she is the last person to leave the premises.

# SERPELL TENNIS CLUB INCORPORATED

## BY-LAWS

### APPENDIX B: COURT ETIQUETTE

#### On the Court:

- a. It is your obligation to call all balls on your side, to help your opponent make calls when the opponent requests it, and to call against yourself (with the exception of the first service) any ball that you clearly see out on your opponent's side of the net.
- b. Each player is responsible for all decisions involving balls in his/her half of the court. He/she should be completely honest on all "calls", but if in doubt, he/she should give the point to his/her opponent, or call "let".
- c. In doubles, when returning service, the partner of the receiver should call the service line for him/her with the receiver calling the centre and side service lines.
- d. Any "out", "let" or "fault" call must be made instantaneously (i.e. made before either an opponent has hit the return or the return has gone out of play); otherwise the ball continues in play.
- e. If you call a ball out", and then realise that it is good, you should correct your call.
- f. Do not enlist the aid of spectators in making line calls.
- g. If players cannot agree on the score, they may go back to the last score on which there was an agreement and resume play from that point.
- h. Players are prohibited from checking the mark of the ball on their opponent's side of the court unless invited to do so.
- i. Wait until a point is over before walking behind a court where a match is in process.
- j. To retrieve a ball from another court or to return a ball to another court, wait until the players have completed a point.
- k. Do not stall, sulk, complain, nor practice gamesmanship.